

WRITTEN QUOTATION FORM FOR
THE SUPPLY OF BUSINESS TELEPHONE LINE AND FAX LINE

Name and Address of School

ST. PETER'S SECONDARY SCHOOL

21 Aberdeen Reservoir Road, HK

School Ref. No. : Q2627-002

Written Quotation Closing Date and Time: 4:00p.m. on **13th October, 2026**

PART I

The undersigned hereby offers to undertake the service as described in the written quotation within the period of time as specified therein from the date of a firm order placed by the school at the price or prices quoted in the written quotation including labour, materials, all other charges and in accordance with the details provided by the school. In so doing, the undersigned acknowledges that all items not otherwise specified shall be provided in accordance with such details; written quotations shall REMAIN OPEN FOR 90 DAYS after the Closing Date; and the school is not bound to accept the lowest or any written quotation and reserves the right to accept all or any part of any written quotation within the period during which the written quotations remain open. The undersigned also warrants that his Company's Business Registration and Employees' Compensation Insurance Policy are currently in force and that the service which his Company offers to undertake will not cause any damage to the school's premises.

The bidder, its employees and agents shall not offer any advantage (as defined in the Prevention of Bribery Ordinance, Cap. 201) to the school employees, IMC members, or any parent or student representative in a committee responsible for considering any matters in relation to this contract. Any such offer by the bidder or its employees or agent may constitute an offence under the Prevention of Bribery Ordinance and may render the contract null and void. The school may also cancel the contract awarded and hold the bidder liable for any loss or damage the school may sustain.

PART II

RECONFIRMATION OF WRITTEN QUOTATION VALIDITY

With reference to Part I of this written quotation document, it is reconfirmed that the validity of written quotation offered by this company remains open for 90 days from

_____.

The undersigned also agrees to accept the fact that once the validity of written quotation is reconfirmed, the pre-printed clause specified in the Company's written quotation forms in regard to this nature shall NOT apply.

PART III

SAFEGUARDING NATIONAL SECURITY

The undersigned acknowledges that notwithstanding anything to the contrary in the quotation/tender documents, the school reserves the right to disqualify this company on the grounds that this company has engaged, is engaging, or is reasonably believed to have engaged or be engaging in acts or activities that are likely to cause or constitute the occurrence of offences endangering national security or otherwise the exclusion is necessary in the interest of national security, or is necessary to protect the public interest of Hong Kong, public morals, public order or public safety.

The undersigned also acknowledges that the school may immediately terminate the contract upon the occurrence of any of the following events:

- (a) This company has engaged or is engaging in acts or activities that are likely to cause or constitute the occurrence of offences endangering national security or which would otherwise be contrary to the interest of national security;
- (b) The continued engagement of this company or the continued performance of the contract is contrary to the interest of national security; or
- (c) The school reasonably believes that any of the events mentioned above is about to occur.

Dated this _____ day of _____ 20 _____.

Name (in block letters) : _____

Signature _____ in the capacity of _____.
(State official position, e.g. Director, Manager, Secretary, etc.)

Duly authorized to sign written quotations for and on behalf of : -

whose registered office is situated at _____

_____, Hong Kong.

Telephone No.: _____

Fax No.: _____

Company
Chop

WRITTEN QUOTATION SCHEDULE FOR
THE SUPPLY OF BUSINESS TELEPHONE LINE AND FAX LINE
(to be completed in duplicate)

(Columns 3, 4 and 5 to be completed by Supplier)

(1) Item No	(2) Description/Specification	(3) Yes	(4) No	(5) Remarks
	A. Business Telephone Line Specification			
A1.	Line Type: Dedicated Analog PSTN			
A2.	Interface: RJ11			
A3.	Physical Line requirement: 4 Physical Lines			
A4.	Number Configuration: Must use the following existing number- ● 2552 1163 ● 2552 9206 ● 2552 0080 ● 2552 3546			
A5.	Channel Capacity: 1 Voice Channel per physical line			
A6.	Hunting Mechanism: Auto-hunt on idle lines			
A7.	PBX Server Integration: Integrate telephone lines with existing Yeastar P560 IP PBX Server with 4 Analogue Trunk add-on			
A8.	The Contractor should complete all installation and testing process on or before 31 st December, 2026			
A9.	The Contractor should provide service to School on or before 1 st January, 2027			
A10.	The Contractor should provide service on or before the above date, or the Contractor should compensate the School with HK\$1,000 on a daily basis.			

(Columns 3, 4 and 5 to be completed by Supplier)

(1) Item No	(2) Description/Specification	(3) Yes	(4) No	(5) Remarks
	B. Fax Line Specification			
B1.	Line Type: Dedicated Analog PSTN			
B2.	Interface: RJ11			
B3.	Physical Line requirement: 1 Physical Line			
B4.	Number Configuration: Must use existing number - 2554 7845			
B5.	Codec / Protocol: Super G3 (up to 33.6 kbps) high-speed faxing			
B6.	The Contractor should complete all installation and testing process on or before 31 st December, 2026			
B7.	The Contractor should provide service to School on or before 1 st January, 2027			
	C. Maintenance Details			
C1.	The Contractor should provide 24 x 7 telephone technical hotline support and maintenance.			
C2.	The Contractor should fix the service for School within 6 hours in case of broken down of Telephone Line or Fax Line.			
C3.	The Contractor should provide written report to School in case broken down of Telephone Line or Fax Line and connection could not be fixed within 6 hours.			
C4.	The Contractor cannot subcontract the whole or part of the maintenance and operation support to the third party.			
C5.	If the Contractor is unable to provide service for School continuously for 15 days or above without reasonable reason (e.g. natural hazard affection all over the world or Southeast Asia), the School reserved the right to rescind the contract immediately. The Contractor shall not claim the School for any compensation.			

(Columns 3, 4 and 5 to be completed by Supplier)

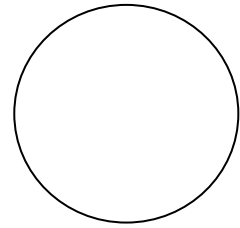
(1) Item No	(2) Description/Specification	(3) Yes	(4) No	(5) Remarks
	D. Agreement			
D1.	Contract Period: 1 st January 2027 till 31 st December 2028			
D2.	The School would not bear the setup or lead-in cost under any circumstances, while the Contractor should not use this as a reason extending the contract.			

PRICE SCHEDULE

(Columns 4, 5 and 6 to be completed by Supplier)

(1) Item No.	(2) Description/ Specification	(3) Length of Contract	(4) Monthly Price (HK\$)	(5) Annual Price (HK\$)	(6) Total Contract Price (HK\$)
1	Business Telephone Line - 4 Physical Analog PTSN Telephone Lines - Existing Line number 2552 1163 2552 9206 2552 0080 2552 3546 - Auto-hunt on idle lines - Integration with existing Yeastar P560 IP PBX Server - Service Commencing Date: 1 st January, 2027 - Service Ending Date: 31 st December, 2028	2 Years			
2	Business Fax Line - 1 Physical Analog PTSN Fax Line - Existing Line number 2554 7845 - Support Super G3 (up to 33.6 kbps) high-speed faxing - Service Commencing Date: 1 st January, 2027 - Service Ending Date: 31 st December, 2028	2 Years			

We/I understand that if we/I fail to supply the stores or services as offered in our/my written quotation upon accepting school's order, we are/I am prepared to pay the price difference to the school if such stores or services are obtained from elsewhere.



Company Chop

Name of Supplier: _____

Name and Signature of Person authorized to sign Written Quotation

Name (in block letters):

Signature:

Date: _____

THE SUPPLY OF BUSINESS TELEPHONE LINE AND FAX LINE
For St. Peter's Secondary School
At 21 Aberdeen Reservoir Road, Hong Kong

Written Quotation Reply Label

CONFIDENTIAL
(Written Quotation Document)

Tender Box
General Office, St. Peter's Secondary School,
21 Aberdeen Reservoir Road, Hong Kong.

Written Quotation Ref.: Q2627-002

Written Quotation for the
THE SUPPLY OF BUSINESS TELEPHONE LINE AND FAX LINE
for St. Peter's Secondary School

Written Quotation Closing Date: **4:00p.m. 13th October, 2026**