

St. Peter's Secondary School
Canada Learning Tour for Catholic Diocesan Schools

Proposed Itinerary:

Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7
Flight from Hong Kong to Vancouver (afternoon flight preferred) Half-day Excursion Activities after dinner	Lessons Excursion / Workshop Activities after dinner	Lessons Excursion / Workshop Activities after dinner	Lessons Excursion / Workshop Activities after dinner	Lessons Excursion / Workshop Activities after dinner	Lessons Excursion / Workshop Activities after dinner	Full-day Excursion
Meals: breakfast, lunch, dinner	Meals: breakfast, lunch, dinner	Meals: breakfast, lunch, dinner	Meals: breakfast, lunch, dinner	Meals: breakfast, lunch, dinner	Meals: breakfast, lunch, dinner	Meals: breakfast, lunch, dinner

Day 8	Day 9	Day 10	Day 11	Day 12	Day 13	Day 14
Full-day Excursion	Lessons Excursion / Workshop Activities after dinner	Lessons Excursion / Workshop Activities after dinner	Lessons Excursion / Workshop Activities after dinner	Lessons Excursion / Workshop Activities after dinner	Lessons Excursion / Workshop Activities after dinner	Flight from Vancouver to Hong Kong (afternoon flight preferred)
Meals: breakfast, lunch, dinner	Meals: breakfast, lunch, dinner	Meals: breakfast, lunch, dinner	Meals: breakfast, lunch, dinner	Meals: breakfast, lunch, dinner	Meals: breakfast, lunch, dinner	Meals: breakfast, lunch

The itinerary above serves only as an illustration of the activities the school recommends in order that the objectives of the tour could be best achieved. Suggestions on activities **on top of those listed above are welcome.

Items to be included in the quotation:

1. Pre-trip departure briefing
2. Assemble and dismiss at Hong Kong International Airport
3. Round-trip economy-class air ticket between Hong Kong and Vancouver (Please specify airline and flight schedule.)
** Consideration will be given to the **safety rating** of the airline at the tender meeting.
4. Transportation on air-conditioned coaches
5. Accommodation for 13 nights (Please specify hotel/hostel and rating concerned)
6. An English course (at least 15 hours/week) for 80 to 120 secondary school students (teacher escorts: 8 - 12)
7. Learning materials, course certificate, and report for each student
8. WIFI, laundry provided
9. Daily breakfast, lunches and dinners (including meals on flight)
** **Western food** will be preferred to let students experience the cuisine and culture of Canada.
10. Entrance fees for attractions and performances as specified in the itinerary
11. Services of a licensed **English-speaking** guide throughout the tour
12. Airport taxes and airline fuel surcharges
13. Tips for the driver and guide
14. Individual travel insurance
15. 0.15% Travel Industry Council levy

Criteria for selection

1. Cost and logistics: 30%

- Transparent pricing (no hidden fees)
- Quality of accommodation and transport
- Overall value for money

2. Quality of itinerary & educational value: 30%

- Student-friendly pacing
- Learning opportunities
- Ability to customize for school needs

3. Communication & professionalism: 10%

- Clarity and speed of responses
- Transparency of information
- Reliability in handling requests

4. Safety & risk management: 10%

- Safety record
- Emergency procedures
- Insurance coverage

5. Experience in handling requests: 10%

- Experience with student tours
- Feedback from other schools
- Trained, responsible tour guides

6. Additional supporting services provided: 10%

- English-speaking guided tour at attractions/museums (where available)
- Camp book production and printing
- Prepaid phone cards (for all students and teacher escorts)
- Name badge for each student
- One banner for group photo-taking for each school (around 8-12 schools)
- Post-tour evaluation or online photo-sharing service